

## COMMUNIQUE

# ELECTRONIC EMPLOYEE DECLARATION FORM (e-EDF) 2022/23

The **Mauritius Revenue Authority (MRA)** informs all employees that the facility to submit their **Employee Declaration Form (EDF)** to their employers **electronically** is available on the MRA website: www.mra.mu

#### **Employees**

In order to access the e-EDF, an employee has to go to the MRA website, click on the banner e-EDF 2022/23, and insert the following information:

### • National Identity Card Number (NID)

#### Mobile Phone Number

The employee will instantly receive a 'One-Time Password (OTP)' on his mobile phone via SMS. After inserting the OTP, the employee will have the option to insert either the Employer Registration Number (ERN) of his Employer or the Name of his Employer, and thereafter access the e-EDF.

On accessing the e-EDF, the employee will have the option to select/insert his respective Income Exemption Threshold and other reliefs and allowances to which he is eligible. Before submitting the e-EDF, the employee will have to confirm the correctness of the information provided therein. The employee may also choose to have a copy of his e-EDF via e-mail.

#### **Employers**

An employer will have to login to the MRA e-services platform using his **EMPLOYER REGISTRATION NUMBER (ERN)** and **PASSWORD** to download an excel file showing the deductions claimed by his employees in their e-EDF for the year ending 30 June 2023.

The MRA requests all employers to inform their employees that they should submit their **EDF ONLINE** through the **MRA Website: www.mra.mu** 

For further information, kindly visit MRA website: **www.mra.mu**, or phone MRA Helpdesk on **207 6000** during working hours.

#### MAURITIUS REVENUE AUTHORITY

09 August 2022

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